



CITY OF TALLAHASSEE

January 21, 2021

Via email:

David Dowdy ddowdy@transportequipmentco.com
Transport Equipment Company
3416 Sylvester Rd.
Albany, Ga. 31705

Re: Extension Letter - Contract No. 3637
RFP No. 0059-15-KM-RC – Partnership for Light, Medium and Heavy-Duty Truck Bodies

Mr. Dowdy:

The above referenced contract will expire February 2, 2021. As such, this letter shall serve as the City of Tallahassee’s formal notice to extend the above referenced contract for the period February 3, 2021 through February 2, 2026.

Per City records, your certificate of insurance (COI) has expired. Per Section 5 no work shall be performed against subject master contract until a valid COI has been received and the City approves all required minimum insurance coverage, as required by said contract. Therefore, please submit the required certificate of insurance (COI) to cover the remainder of the extended period. Indicate the contract number on all future insurance certificates for reference purposes. NOTE: PER THE CONTRACT TERMS THE CITY OF TALLAHASSEE MUST BE NAMED AN ADDITIONAL INSURED ON THE COI. The COI may be

faxed to (850) 891-8177;
emailed to Cindy.Dickinson@talgov.com; or
mailed to: Treasurer Clerk Office/Contracts Division
300 S. Adams Street, Mail Box A-31
Tallahassee, FL 32301

Please indicate your firm’s acceptance of this extension by signing and dating below and returning this letter via AdobeSign. The City looks forward to continuing its excellent working relationship with your firm. Should you have any questions please contact Keith Milton at keith.milton@talgov.com, or telephone (850) 694-7001.

Sincerely,
Veronica McCrackin
Veronica McCrackin
Manager for Procurement Services

ACCEPTANCE OF CONTRACT EXTENSION

Signature
Name (Type or Printed)
Date

David Dent
David Dent (Jan 26, 2021 06:57 EST)
David Dent
01/26/2021